

08/14/2025 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:04 am, Thursday, August 14, 2025 in the Commissioners' Board Room, third floor, Third Street Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Deputy Controller Emily Snyder.

Commissioner Mussina made a motion to approve the July 17, 2025 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to reclassify the Deputy Director position in Planning & Community Development from PG 13 to PG 10. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to reclassify the GIS Analyst position in Planning & Community Development to GIS Analyst/Environmental Planner (PG 9, Exempt). Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to reclassify the Deputy Director position in the Veterans Affairs Office from PG 7 to PG 8. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to reclassify the PT Personnel Assistant position in the Prison from PG 5 to PG 4. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to add a FT Administrative Specialist position in the Human Resource Office. Commissioner Sortman deemed this a temporary position. Commissioner Sortman seconded the motion and it passed unanimously.

The meeting was adjourned 10:07 am.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Nicki S. Hottel".

Salary Board Secretary